



CG MEETING notes (HumBayVert)

Jan 13, 2012

Roll Call: TW, TL, JP, JS, Scout

Agenda items

- (1) List of partners and their parts
- (2) Timeline
- (3) Contracts/subcontracts
- (4)

Discuss Whelan: does he have time? Others can do his work so that he can do our work. Js: seems like highly capable and can produce. Will he have time? TL: yes he will.

Todd is Whelan's supervisor.

Thesis for ed? Take historic data and present those data... include sl data. Include ray as ed's advisor.

How much hinge on fws deliverable on ed's shoulders?

Contract length? Open until end of commitment to usfws. Require monthly reporting (info details on invoice) and invoicing. Js second,

We need \$10000 to write report (out of 23k CGS budget)

In order to prep for Maryland: what do we need?

Get plane ticket, go in feb

All data are in project files

Need to get list of scope for each of 4 peeps? Tw: no

TL: need to make list very detailed.j

Data Mining Project:

Data Mining



Tide Gage Project:

Step 1: install tide gage (2 back up sites)

Recon (identify and locate tidal benchmarks with criteria)

Permit

Install (calibration)

Step 2: Presurvey Prep

What are critical bms that overlap through time, where they do not overlap.

Field demarcate ground (spray [paint] ground between tide gage to tidal bm.

Step 3: Survey

Near Term Goals:

Contract Whelan

Contract Mark/Ed

Contract Jeff

Contract Ray

Each contract will be tailored to suit

Send draft contract to contractees, as them for input to make sure scope is properly defined.

Js: over next week, tl: identify contract templates for Whelan and ed, tw: draft the scope of work for jeff, come up with scope that will lead to deliverables. "these are you deliverables and this is the money you have to do it." Tw to jeff: "by this date, can you provide us with verbiage to develop contract?"

How to deal with ray: how does contract work with UofO. Jp will request for a copy of a draft contract with ray that has already run through his school. Ask ray: how much indirect charges.

What are ray/reed's deliverables? Want reed to be mentor for this project. We want ray/reed to be on ed's thesis cmte.



Tw: Bring reed down, pay for travel to give a talk, then he gets to work with ed a little.

Travel: try to put some money in sub contract budgets

Tom take lead during next 3-5 days, with jays

Talk to jeff, give him timeline

Hire ed through pwa?

We will keep track of our time so that we can be compensated.

Mark: what is your schedule for your field season?

If ray/reed giving direction, what do we need from mark?

Need mark to help coordinate with ray.

Groups

[Whelan](#)

Project MGT

Tasks

Permitting

Coord with installs

Track timelines of all work

Report to BOD

[Mark: Ed](#)

Historic surveys

Database

Coordinate Work



T.G.

Surveys

Ray

NOAA stuff

Reed

Consult Ed

Map comp.

Jeff

Tide Gage Deployment

Data QA/QC

Data Release

Advise WG

Science Plan

Project mgt

T.G.

Surveys

Coordinate U of O & HSU

Work Plan

Timeline



Feb

To maryland

Mar

Ed analysis (Reed)

Jeff/Whelan

April

May

Deliverables

Whelan

Coordinate

TG

Surveys

Timeline for milestones

Permitting

Ed

Survey data

Historic analysis

Ray/Reed

Historic data in hand

Verifiable methods



Consult ed as needed

surveys

Jeff

TG deployment

QA/QC

On call consult

Who needs subcontract, etc.

Items

Trip to Maryland

Survey Database

Pre-Install T.G.

T.G Deployment

Maintenance

USFWS Billing / Reporting

3 types of contracts

- (1) Jeff Anderson (rfp style)
- (2) Ed at CGS
- (3) Whelan at PWA
- (4) Ray at