



## **CG business meeting notes**

**March 24, 2013**

**Roll Call:** Diane, jay, tom, at manila

### **Agenda:**

Todd google hangout.

- Hookton Slough TG group decision tree; stay/go/ask USFWS if they want to keep it running
- ordering tide gage from YSI for Chevron Dock install, already procured \$
- Short 2 page HBV summary for usfws by end of month
- posting USACE data so Reed can work it over

Statement of information

Jay: bookkeeper

Mcperson endowment

Website

Di

Organizational stuff

Web members

Tom

Reunion

Lecture series

**Agenda approved: digs second unanimous**

**9:26** Statement of info (5min)

Stallman was to submit, then tbw will submit.

Reiew period too short, so submit with old tom, jay, todd on form

Tl: do we need to update articles every time we change?

Tw: lets write down roles.

Jp: submit as is, but define new roles

Digs: need to define roles for her job

Tw: what are current roles

Jds: president

Thl: vp/secretary

SGP: treasurer/CFO

Tbw: will look up and submit re: previous roles

Tbw: let tom register the form



**9:32 Hookton Slough TG**

Tl: not talk to eric, talked to connor (not optimistic, discretionary funds are low, eric call him re leveling on Friday)

Tbw: need to do survey, tg dead

Decision tree: giving jeff answer: leave equip in water, order new gage, move forward on chevron dock (jeff coord with jose, find out what franks needs are; discuss options with eric to leave infrastructure, determine logistitics to get new TG, have jeff to train others like connor. Jeff's euip has same lifespan. We should buy this one, maybe later buy a second one.

Jp: get a hold of paul Vincent

Tw: tell eric we might have more tide gages to deploy.

Tl: need to know the costs for bare minimum time/cost commintment per TG

Digs: jose and di gone entire month april, back in may

Tl: jose needs to discuss with chevron, warn them they are about a multi team leveling crew

Tw: introduce idea of surveying gage before jose leaves for vacation

**Report:**

Tw: produce it, quarterly update, etc.; send around report for review, show reed level data; short 2 pager

Met with her mid feb, agreed to quartlery progress report schedule. Spetember is most important one. Share with organization, goes into promotion of their program to avoid budget cutes.

Will probably have more data in sept

Jp: provide login information for frp for reed

Tw: paula excited about prospect about fws maintaining gage

Tl: would love many more

Tw: pay paul to manage that

Tl: broaden network with paul's tide gages

Tw: move fwd with jeff and usfws taking over gage mgt

**9:46**

Jp: book keeper

Called mom last week.

Mcperson funding student, possibly more in fugure, make web stie, create content

Tw: get book keeper for the future, consider putting match to mcpherson fund

Jp: maybe strategize which

Tw: maybe do addl field camp scholarship



Digs: maybe not too many endowments

Tl: we detailed about how we distribute money, form 1023: we do not let people designate their beneficiaries

Jp: need to have an application process, competitive; the mcpherson

Tl: have mcperhson scholarship narrowly define their

Dgs: in future, the endowments, if they bring in someone they want to fund, how can we do that (we want to); should we change our forms?

Tw: should decide on what officers to have in future, everyone out of that would just be board member, not officer

### **10:02 organizational discussion**

Digs: mad lib style articles and bylaws, and narratives

Tl: all we do now is we just meet and discuss hbv, but things

Dgis: collaborate organization way of doing things, then things fall into place. But if we are disconnected, things fall apart.

Tl: mission is backbone

Dgs: does mcpherson fit into our organization

Tl: the forms tell all these details.

Jp: advisory council

Tw: corporation wiki.com

Ca sec state: jay Stallman, tom Leroy, jay patton

Dgs: tw and gi will review organizational documents and report by next meeting

Dgs: we need to decide if we can take mcpherson \$

Tl: if we discriminate the application, we listed ways of announcing scholarships

Tw: corporations will have 3 directors,, we need to edit by laws

Tw: duties of directors: articles of incorporation list board members

Dgs: add agenda item: board member stuff review: looking at by laws and articles to see how we are doing that, are we following them?

Tl: Also, any glaring inconcsistencies between how we said we would operate and how we are operating.

Tw: number of places in by laws discuss board member stuff.

Tl: by laws, articles of incorporation (mission statement), IRS form and narratives (non profit status)

Dgs: will need all these docs when

Jp: will make web site for tax forms, etc.

Tw: by laws is document that has the DUTIES of organization



Tl: (1) jp web page (2) dg/tw

dg: maybe votable?

jp: move to accept mcpherson, make application fit our by laws

tl: wait off on naming it the mcpherson

dg: need to define rules to establish endowments in future

tl: second with amendment, di and todd (eval docs), think about if focused scope of grant )

jp: ill do web site

dg: timeline? Al scholarship stuff online before

tw: jay will contact bob, provide us a scope

voted: unanimous.

### **10:26 web site**

Web members

Website set up

Working on readability

Tw: if we have check card with visa on it, then we re protected if funds disappear. We need to get check card with visa/mc associated with the paypal acct::

Jp: move to get card and paypal acct., under name of CG, get cards for jayp and toddw for now, evaluate other needs later.

Tw: later, need to draft letter and sign it to add non officer board member.

Tw: square up

Tl: need to get card swiper before reunion

Dg second

Unaymous

Dg: move to have fliers, biz cards, membership recruitment, tl: first testimonial from mcphersons?

Tw: has biz card place and take care of that, basic CG logo, website membership page, email, pobox,,

Dgs: have flier mock up from last year

Tw: make generaic card

Jp: will make [contact@cg.orgm](mailto:contact@cg.orgm) email, and check it.

Jp: second movement

Vote: unan

Tl: on donation page, put a limit, if over, "please contact xcxvxxc" so that paypal does not get 3% of paypal, dgs: over a grand.

Tl: work on flier

Dgs: send link to dropbox



Member: timing paypal: this week? \

Tw: ? if we do paypal, ask for checking acct? or can receive deposits through debit card

Tw: purchase limit 10,000

Dgs: incoming limit

Tw: cumulative

Dgs: did not see limitations like that

Tl: can empty money monthly, so not all sitting in same acct

Jp: get paypal, link acct to cccu in the best way.

Tw/jp meet at bank on thrs. After lunch hour.

Dg: moves to charge 50 for individual, free student recent grad >>

Corporate sponsors

Dg: can get student and reg member forms online, corporate

Jp Move to remove corporate level from membership

Tl: move to make corporate flier

Tl: expected grad date

Jp/tw: make sure di has member benefits.

Dg: second

Vote: unan

## 11:07

### Lecture series:

Tl: continue to do nothing, giving report for next 5 yrs of meetings.

Tl: want to make work with existing hsu

Tw: talked to mark laurie marx can help integrate

Tl: wil work on this.

Dg:

Tw: maybe get burgette down here.

Tl/jp: get people here in fall, start lecture series in fall

Tw: get mcphersons to sponsor FOG series.

Tl: need strategy for reunion: need to know mission statemet, be prepared,

Tl: moved we get tshirts?

Jp: second

Voted mostly unan as long as di does not need to do anything

Tl: CG Cascadia teosciences

Breastpatch



**Next time:**

Review website, paperwork

Fliers

Statement of info

Jeff: hookton

Member

Bix card

Tshirt: jay and todd: fortuna \$45 for acct, 3 catalogs, embroidered is better.

Provide a style to consider, gold sponsor = gold hat

Party on 5/25

Short mtg sun 5/5 9am.