



**CG Business Meeting**

**October 29, 2014 6:15 – 9:22 PM**

**Roll Call: TBW, THL, DSM, JDS, JRP**

**Agenda Approval: dgs moves, tbw seconds, vote anonymous 6:50**

**6:15 – 6:30: Info science blurb and dinner**

**6:30 – 6:50: discuss agenda**

**6:50 – 7:35: hbv**

**Tbw: where it was a yr ago. Referenced 3 page doc reviewed by ja and reed burgette, in semi finished state. More work we could add to it (eg. Future work). Could make circular summary, glossy paper, hand out. Brief and std format, graphs, etc.**

**Jds: How close to end goal?**

**Tbw: in doc 3 in bay, we actually have 5, incl aceo, towill contracted (samoa and fields landing). Prelim Trinidad 72-87. Could add six points to results in document. Wants to redo MRS data. Can deliver data for 7 sites.**

**Jds: is this for paula golightly report?**

**Tbw: request: how spend rest of money. We have 2 more years. But just want to know how we will spend our money**

**Jds: what remaining:**

**Tbw: 86K remaining but 2 pmts missing, so prob abt 80k.**

**Jds: need to spend more \$**

**Tbw: contract work: pwa out. Cg has 25 k remaining.**

**Jds: does not include O/H?**

**Tbw: we have O/H budget, and is contained in the moneys**

**Jds: creatively using O/H is useful**

**Tbw: been taking 10% O/H and storing in our bank.**

**Jds: way to move ahead with money: what is jay's role?**



**Tbw: jp is project mgr for tasks**

**Jds: jrp would be project coordinator**

**Tbw: reasonable structure, must make sure time available. Still 75K to spend. Lots of contractual stuff earmarked. Burgette = had 10k but only**

**Jrp: do little tectoninc modeling, then use to write new proposal**

**Tbw: most of work will be in communication, keep sending emails to Weldon and burgette**

**Jds: keep in mind we all have an interest in fundamental science in project, but sold to**

**Jrp: we deliver a product**

**Jds: make sure we are satisfying our own intellectual persuit and transferring a product to the general audience**

**Tbw: approach jefffor his model**

**Jrp: we want to make 10m dem**

**Tbw: contact reed to see how much burgette doing this project?**

**Jrp: want just some advice from burgette**

**Tbw: stuff to ask paula: how can we use budget to complete project?**

**Jds: want schedule to spend money**

**Tl: tide gages broke**

**Jrp: could buy 3 gages for burgettes money**

**Tl: could buy 1 gage and buy telemetering equip for HS.**

**Tbw: did not set aside money for maintenance of gages.**

**Tbw: do we want to deploy at chevron?**

**Tl: want chevron for east west from north spit**

**Jrp: we really want eel river**

**Tbw: identify wells in area, attach gps to them**

**Tl: agreed jrp does tech work,**

**Tbw: other tasks for contracting: JA: had questions about presenting the data, tbw asked to bill out for HBV so no one complains. Want to releval MRS. Want to revisit paul Vincent?**



**jrp: great idea, already**

**tbw: chevron has tight access**

**dgs: not that big a deal, check in.**

**tl: need to spend pwa money**

**tbw: roughly half spent, 8200 billed out of 16000**

**tl: lets have Whelan do diving at Trinidad.**

**Jrp: Jamie to build brackets for Trinidad, we need to buy stainless steel flat stock and bolts, etc.**

**Ds: jose can help with stuff**

**Tl: jose made brackets**

**Tbw: nove 5 with paula, commitment?**

**Jrp: commit 10 hours a week through end of may, then can commit: 30 hrs a week after may**

**Tbw: due to conflict of interest, need quorum to decide to hire jay in board meeting, need quorum in CG mtg to decide how much to pay jay, could have service contract with jrp,**

**Ds: could have service contract**

**Tbw: do we need to have insurance?**

**Ds: jrp needs to insure self, need to be a board member discussion**

**Jds: should be a scope of work for budget before decide how much for contract**

**Ds: project mgr and project coordinator**

**Tbw: propose budget gets spent on project coordinator to complete project**

**Tl: need scope of work to approve spending**

**Jds: jds agrees with toml to have scope described if give lump sum.**

**Tbw: amend: should be specified as a CG personel**

**Tl: amend, scope and schedule for defined budget be submitted and approved by board**

**Vote: jp abstains, anonymous**

**Jds: make sure no tax liability**

**Tbw: get JA and RB to bill out.**

**Jrp: well try get scope of work for paula for mtg**



**Jds: studies our need to get jrp on project, satisfies paula's need**

**Tl: jrp needs to document volunteer time of all surveys, Trinidad time, two surveys in Hookton,**

**Ds: project coordinator for all projects do this?**

**Ds: should be CG communications manager/**

**7:40 – 8:10:**

### **Structure of Organization**

Jds: need to make sure board members, file paperwork to edit bylaws.

Jrp: need to edit bylaws

Tbw: need to decide officers of next year

Ds: do we want to edit bylaws in other ways, make board/officer stuff more flexible in some way?

le: board can be a certain range? Find out!

tbw: did jds submit postcard?

Jds: yes

Ds: we could have 3 – 7 board members, quorum should be 50% of board members

Tbw: page 7/10 use text about range of board members,

Jds: need person to do all pedestrian financial filings

Jrp: I agree

Ds: get elected for 3 yrs, rotate through officers, begin as secretary, then cfo, then president, include shadowing and training, propose we set up roles and responsibilities

Ds: make motion to have someone look into this?

Tbw: volunteer to edit bylaws prior to mtg with paula,

Tl: volunteered to determine who to submit forms to

Jds: quorum should be greater than 50% board member s should be 4 to 7

Tl: amend define quorum as majority

Jrp: move we make ds president, jds secretary, tbw CFO

Discuss: Amend: tbw = cfo secretary = jrp

Ds: ammed want to add a VP: jds



Ds second

Vote: unanimous

Ds: idea about rotation? Pres and VP rotate

Ds: Move about rotation that VP shadows Pres as VP, then turns into Pres at following annual meeting, or earlier as decided by the board of directors

Tbw: second

**Vote: unanimous**

**Roles and responsibilities: we will investigate this on our own and maybe bring an agenda item next meeting**

### **Membership**

Ds: membership stuff, waiting on jrp,

Gonna do membership page and link paypal

Ds: may want to edit form

Jds: we had a form

Ds: we need to do wordpress form

Jds: "at what level would you like to fund us" to the form

Tl: add form on websage to register volunteer time.

Ds: recruitment at 64 flood party

Ds: table executive director position decision

Tbw: prepare summary for book keeper

Tl: table book keeper until later because todd is doing it

Js: except pedestrian filings and set up books

Tbw: need to follow up with bank, there is a document that says we can define a person as a person in a position to be able to make financial decisions and actions

Jrp/ds, just sign it now, just in case

Ds: move we sign and appoint tbw as single person who can take action singly

Jds second



Vote: unanimous

Board mtg structure:

Ds: table mtg structure

Amend tabling vision

Second

Vote: unanimous

**8:45 – 8:50**

**Sponsored events**

1964 flood

Ds: move to use admin \$

second: js

Tbw: should do it, could afford 250

Amend: use up to 250 to support the 1964 flood celebration and accompanying logistics

Amend: tl: supporting our education and outreach mission objective

Vote: unanimous

Ts/ds: mad river union should pay 250 also for stuff like drink tix or food yummys.

Ds: should have shwag to sell at 64 flood party

Tbw: beer cozies

Ds: make shwag cmte to handle shwag?

Tl: 50 bucks for template. Hats 10 bucks a hat, 6-7 bucks per hat

Too much, ?

Tl: stich witch to find price of cozies?

Tw: will donate some hats

Ds: I want to be on swag cmte



### **Money updates**

Tbw:

We went over that already, we need to pin down other HBV expenses

Tl: Reporting money?

Tbw: double check remaining funds for CG based on proposal

Jrp: membership page change dates

### **Next meeting:**

Visioning

Board member: edit bylaws

Lecture series

HFOG meetings and field trips

Future grants

Jds: appoint someone to go get Training for Individuals, going to Northern CA Association of Non Profits

Tw: a director for that organization is amy jester

Jds: Jenn rice also good contact

Tbw: maybe we could get some funding to do outreach projects, like the trail at the mouth of the elk river

Jds: Emily sinkhorn works on projects like that , maybe we could work as someone who works on the vision/design part of this type of project

Tl: worked with someone who did that kind of project,

Tbw: maybe we could spend some of that money to get office space somewhere

Jds: getting more involved with that community, make a display to, (tbw: to work on salt river), sponsor an event to do those projects

Tbw: office space, good for marketing, arts alive



9:20 next meeting: jrp doodle calendar for end of january

Jrp moves adjourn meeting

Tbw: second

Vote: unanimous

Meeting adjourned 9:22