



CG Business Meeting

September 2 , 2015 6:30 – 9:22 PM

Roll Call: TBW, THL, DSM, JDS, JRP

Agenda Approval: dgs moves, tbw: seconds, vote unanimous 6:40

6:40 – 6:7:050: Reports

Tbw: HBV: report jay put together, wants to know about Trinidad, wants to inspect, do walk through (Hookton slough), do wbinar, possibly promote long term gage in south Humboldt bay.

Jds: integrate with HBI

Tbw: have jeff talk about gage data and alalysis

Tl: everyone be there to do the roles they did

Tbw: extend invitation for field visit to HSU

Jrp: we wanted to do walkthrough, also paper thi summer

Tbw: did invoice,

Tbw: want to get people to invoice volunteer time

Jds: put \$ into paper, presentation that we can use in the future, field tour and

Tbw: jrp will get paid

Tbw: use cashiers checks from ASAP (funding system)

Tbw: next report due 9/30.

Continue

Tbw": sept 30 want progress report

Jrp: report on report timing

What was story about gage and report. We want to get Trinidad installed by end of sept.

Tbw: get quotes for brackets.

Tbw works at bay tank

Jrp: email drawing to todd



Tl: we will buy stuff

Tl: ask Whelan in the morning to get quotes

Jds: where is money in each account?

Jrp: we need to schedule out the spending of money.

Jds: Need time to be prepared

Tbw: jay doing work now

Jds tbw has handle on big picture

Jrp doing have

Jds: have summary of schedule and spending schedule

Tbw: might want to spend onp peer review

Jds: kkss idea of expert review, jrp bring tech advisors to next meeting, and why

Jrp: raster deliverables

Tl: next update include other deliverables, including the data download, GIS data summary part of the deliverables

Jrp: will bring more substantial report with action items

Tbw: financial updates june/sept

Tl: prop 1 coastal conservancy funding grant due in a couple weeks, could be source of \$ for permanent tide gage in Hookton slough. Due mid September.

Talk to jeff, move tide gage further from historic gage and put two in, calibrate, then remove old one.

Tl:

Tbw: submitted lots of financial forms to govt, outliing overhead for each acct, etc. quarterly from March, all line items,

Jrp: All reports online: hbv.cascadiageo.org

7:15 - WEB Site:

Dgs: proposes website service, membership, track volunteers, create lists, email lists vs activities and calendar, major membership management, communication for project management,

Cost: \$7 month for 3 years, about 350\$

Dgs and jrp talked about it.



Downside is no wordpress/cms,... need to still learn about interface for backend. But probably works for us. Only pages, not posts. Interaction is only

Tl: where is money coming from?

Tbw: from overhead acct:

Jrp: we should charge overhead on my recent invoice

Jds: anything that gets out of the way to get members

Tl: want to avoid what is arduous

Tl: good idea

Jrp: Move that we do this. That we sign 3 yrs contract for 7\$ a month tl: seconds

Di: start with membership, di take lead on membership, website and membership subcmtes will discuss details.

Vote: unanimous

7:23 – organizational structure: (dgs)

Dgs: who writes check?

Tbw: we have checkbooks, but dgs wont use them.

Jds: we need organizational structure

We have map

Tl: need to get people to fill roles

Jrp: we want to provide feedback for structure plot in next month or so

Jds: we want di to then provide updated structure

Dgs: started with what we need to do, what are roles and responsibilities (i.e. job descriptions). Next meeting we will see updated version next week

Tl: need to give people roles so that they can begin to recruit additional volunteers

Jds: finalize in next meetings

Dgs: provide feedback, include list of people

Jds: agenda item: finalize board chart, and come with list of people

Dgs: talk about yearly election cycle



Tl: move to change board roles to 2 years.

Jds: second

Jrp: move amend to add "unless the board agrees to do so beforehand."

Tbw: add "as mutually agreed."

Tbw: would you, tl, write description of what roles each of those positions? On the organizational chart (

Jrp: timing on this?

Dgs: membership appreciation, we will want to have the chart done before this.

Jds: we want chart to entice volunteers, not top heavy

Jds: jasper oshun runs non profit in ecador, they have 10-15 employees

Dgs: told that we would collaborate with jasper

Dgs: membership

Jds: how make it happen?

Tl: estimate count of potential members, figure minimal cost

Jds: visioning?

Dgs/tl: yes

8:00 – VISIONING

- **Add board members**
- **Determine quorum**
- **Norecan**
- **Office/storehouse rental**
 - **Do we need storefront?**
- **Emily sinkhokrn might help with guiding us.**

Tl: first proposal should have included all this funding. Next project should centralize staff and equipment to be funded

Tbw: HBV visioning: others use our data, included as summary item

Dgs: laird supposed to have mtg, but was canceled



Tbw: citizen board of harbor district, already knew our results, we need to provide summary results for others to use.

Dgs: also need to attend all HBI meetings and how to collaborate with HBI:

Jds: HBI they have lots of momentum and are also on board for CEI.

Jrp: include references as a web page

Dgs: financial mgt:

Jrp: use timesheet,

Tbw: jrp should send timesheet to everyone, so we can all submit invoice

Tbw: Include in next report

Dgs: HFOG UPDATE

Opart of lecture series, letter,

Tbw: d street?

Dgs: right off hwy 101 by campus,

Dgs: rental standard costs, non profit discount, insurance

Jds: what is demand?

Tl:# people there?

Dgs: 300+-

Called D-Street Community Center

Membership appreciation

Dgs: HFOG meeting at same location

Jds: timing around rock auction

Jds: October?

Jds: don't need to present all stuff (like membership), but have meet and greet, mellow, don't need membership stuff all built yet (read below)

Jrp: get as many consultants to attend as possible, have interface between business and students

Tl: have membership forms on site (ipads)



Jds: keep simple, 2 presentations, (1) CG and membership, (2) HBV presentation. Soft sell membership. 2 short presentations and socialize

Tl: poster: money goes to scholarships

Jds: have student professional interface meeting later

Tl: once a year, give students thesis ideas

Dgs: 10/13/15 CG HFOG

Dgs: swag? Cups , flash drives, stuff

8:30 – NEAR TERM PROJECTS

Tl: get prop 1 proposal info to us all.

Jds: new project, talking with jenny Curtis about USGS project, look at marsh accretion rates, short period time, have contract, 100k, joel gerwin contracted with usgs.

Two opportunities,

How we fit in?

1 white paper, from usgs,

Orig agreement called out CEI, jenny suggested that CG write white paper.

Jenny took this to joel, pitched it. Coastal conservancy wants to use joe (sea grant). On steering cmte with HBI. Told jenny would prefer to have it come through us... but option is slim now.

Jenny will write some hours into a GS-7 funding for student (400-500 hours, 42k?), might run student funding through CG. Met with jasper to discuss if jasper wants to get involved with jenny on the GS-7 position. Opportunity still on table. Jasper and jenny are in direct contact now.

Jenny now writing scope for internal use.

How can we enable grad students to work with us?

No name recognition, how do we officially get involved?

Tbw: as a coordinator role, advisor.

Dgs: without funding, difficult to see how we could do this.

Tbw:

Jds: more tangible



Jrp: may get money from education and outreach money to do white paper or other projects that engage and interact with students

Jds: looking at source sed supply and quant accretion at diff timescales, looking at SLE. Not much money in their project to get all they need to get done

Tl: prop 1, some of the funding has to SLR. Joe gerwein gerwien

Tl: idea: get better age control on buried soils, surveying elect

Jds: clay pads and set tables, 210Pb, 137Cs

Dgs: part of project that can be written in next 2 weeks?

Jds: need to submit

Jrp: proposal for two gages: eureka (chevron) and Hookton slough

Tl: would be nice to get 3rd gage in arcata bay

Tbw: include jeff funding

8:45 PUBLIC

Dgs we have already talked about membership

Jds: What about lecture series?

Tl: hsu is doing all these other things already. Maybe hfog enough for now.

Could still have lecture series. Separate?

Tbw: summertime HFOG important to keep people updated on stuff.

Dgs: do hfog first

8:46 – schedule next meetings

10/2/15 CG HFOG Planning Meeting 6 PM – 8 PM

10/23/15 CG HFOG meeting at D Street Community Center 6 PM – 8 PM

11/19/15 CG Board Meeting: present deliverables mentioned during today's meeting, plan for HSU geology club rock auction

12/4 or 11 /15 HSU Geology club rock auction

2/24/15 CG Board Meeting

Dgs move to adjourn, tl second, unanimous...



8:57: Meeting Adjourned